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| **VIGENCIA** | **INVENTARIO DE GESTION 2019** |

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| --- | --- | --- | --- | --- | --- |
| REGISTRO DE ENTRADA | | | | **ENTIDAD PRODUCTORA** | **OFICINA PRODUCTORA** |
| Día | Mes | AÑO | No TRANS |  | VICERECTORIA ACADEMICA |
| 7 | 11 | 19 |  | **UNIDAD ADMINISTRATIVA** | **PROCESO** |
|  | ARTICULACIÓN |
| **OBJETO** | | | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **CÓDIGO** | **SERIE / SUBSERIE / ASUNTO** | **FECHAS EXTREMAS** | | **UN CONSERVACIÓN** | | | | **No FOLIOS** | **SOPORTE** | **FRECUENCIA DE CONSULTA** | **NOTAS** |
| **INICIAL** | **FINAL** | **CAJA** | **CARPETA** | **TOMO** | **OTRO** |
|  | 340-02-26 | Actas de reunión | 2016 | 2016 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-02-31 | Actas de visitas a colegios | 2016 | 2016 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Cronograma de visita a colegios | 2016 | 2016 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Horarios docentes | 2016 | 2016 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-02-26 | Actas de reunión | 2017 | 2017 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-02-31 | Actas de visitas a colegios | 2017 | 2017 |  | 1 |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Cronograma de visita a colegios | 2017 | 2017 |  |  |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Horarios docentes | 2017 | 2017 |  |  |  |  |  | PAPEL |  |  |
|  | 340-02-26 | Actas de reunión | 2018 | 2018 |  |  |  |  |  | PAPEL |  |  |
|  | 340-02-31 | Actas de visitas a colegios | 2018 | 2018 |  |  |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Cronograma de visita a colegios | 2018 | 2018 |  |  |  |  |  | PAPEL |  |  |
|  | 340-56-02 | Horarios docentes | 2018 | 2018 |  |  |  |  |  | PAPEL |  |  |

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|  | **ELABORÓ** | **ENTREGÓ** | **RECIBIÓ** |
| FIRMA |  |  |  |
| NOMBRE |  |  |  |
| CARGO |  |  |  |
| LUGAR Y FECHA |  |  |  |